

INFORMATION NEEDED TO OBTAIN DEPENDENT ID CARDS

All Sponsors must bring the following documents to add or remove dependents in DEERS. This requirement applies to all Foreign Nationals.

New Child:

- Picture ID of Sponsor
- SSN Card
- Birth Certificate

Spouse:

- Picture ID of Sponsor and Spouse
- Notarized/Signed copy of Marriage Certificate
- SSN Card

To Remove a Spouse (divorce)

- Picture ID of Sponsor
- Notarized/Signed Divorce Decree
- Retirees must bring in copy of DD 214

To add an adopted Child

- Picture ID of Sponsor
- Court Adoption Papers
- SSN Card

Dependents over 21 (Full-time students)

- Dependents over 21 can remain a dependent until the day before 23rd birthday.
- Must bring letterhead from college or university indicating dependent is a full-time student.
- Picture ID

To Add dependent over 21 (i.e. parent, incapacitated child)

- Supporting signed DD 137 form from Finance Office
- Picture ID of Sponsor and dependent